

STATE OF HAWAII
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

10 MAY 21 A9:07

STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Human Services/BESSD/ETPO
Department/Division/Branch or Office

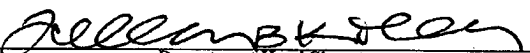
Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

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| 1. Title and description of health and human service(s): | |
| Positive youth development programs including life skills training, mediation skills, and tutoring assistance in the after-school hours from 1:40 to 6:00 pm for students in grades 6 through 8 in Kapaa Middle, Chiefess Kamakahelei Middle, and Waimea Canyon schools on Kauai. | |
| 2. Provider Name and Address: | Boys and Girls Club of Hawaii |
| 3. Total Contract Funds: | \$0 |
| Contract Funds per Year (if applicable): | |
| 4. Reference number of Previous Request for this Service (if applicable): | |
| 5. Term of Contract: | Start: 5/1/10 End: 9/30/10 |
| 6. Describe how procurement by competitive means is either not practicable or not advantageous to the State: These services will not be procured in the near future. The current contract was procured for a 4 month time period for services with a contract termination date of 9/30/2010. These services were procured under Competitive Purchase of Service. The Department seeks approval to extend the time of performance of the contract for an additional twelve months in order for the contract to expend all contract funds and continue to provide these services to the area as described in the original procurement - HMS 903-09-01-S. The current contract does not allow for any extension of time for services. | |
| 7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: The Salvation Army is the current provider for these services and has the infrastructure and program knowledge to continue providing these services. | |

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| 8. Describe the state agency's internal controls and approval requirements for the exempted procurement: This contract will continue to be monitored by the Benefits, Employment and Support Services Division (BESSD), Employment and Training Program Office (ETPO). The Salvation Army will submit to ETPO a Monthly Outcomes Report and Milestone Achievement form and quarterly statistics on the clients served. | |
| 9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Scott Nakasone, Acting ETPO Administrator Ginet Hayes, Program Specialist | |
| 10. Direct questions to (name & position): | Ginet (U'ilani) Hayes |
| Phone number: | 586-7088 |
| e-mail address: | ghayes@dhs.hawaii.gov |

I certify that the information provided above is to the best of my knowledge true and correct.


Department Head Signature
Lillian B. Koller
Typed Name
PB 05/17/10
Date

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

Chief Procurement Officer's Comments:

The department's request for exemption contains contradicting information. Item 2 – Provider Name states "Boys and Girls Club of Hawaii", but Item 7 says "the Salvation Army is the current provider . . ." and Item 8 states "The Salvation Army will submit to ETPO . . ." Item 5 is for the period 5/1/10 to 9/30/10, however the information in Item 6 states that the "current contract was procured . . . with a contract termination date of 9/30/10. As it is unclear what is being requested, this request is disapproved.

☐ APPROVED ☒ DISAPPROVED ☐ NO ACTION


Chief Procurement Officer Signature
6/3/2010
Date

Please ensure adherence to applicable administrative requirements.